

December 17, 2010

REGULAR CITY COUNCIL – MINUTES

Mayor Burton called the regular City Council Meeting to order on December 17, 2010, at Clinton City Hall at 1:30 p.m. Councilman Larry Gann, Councilman Robert Herrell, Councilman Charles Lyons, Councilman Jim McBride, Councilman Jerry Shattuck and Councilman E.T. Stamey were present.

Guest and Staff present:

Ron Young	Roger Houck	Curtis Perez
Ken Leinart	Gina Ridenour	Lynn Murphy
Vickie Violette	Archie Brummitt	
Tim Bible	Rick Scarbrough	

Councilman Rob Herrell made a motion to approve the agenda as received and Councilman E.T. Stamey seconded the motion. The motion was moved to carry.

Chaplin Ralph Wilson opened the meeting with prayer and led the pledge of allegiance.

Councilman Charlie Lyons made the motion to approve the November 22, 2010 regular meeting minutes and Councilman Rob Herrell seconded the motion. Motion carried.

MAYOR’S COMMUNICATION

Mayor Burton thanked the council for their service and dedication this year. Mayor Burton reported on honor the City of Clinton received which was in the Knoxville News Sentinel and quoted from Business Week magazine that recognized the City of Clinton as “the best small town to raise children”. Clinton was ranked with 5,418 other small communities and scored on job growth, schools and academic ratings, cost of living, cultural activities and recreation facilities.

Committee Reports

School Board Report -

No report.

Board of Zoning Appeals

Councilman Larry Gann reported the Board of Zoning Appeals approved request from Eddie Saah for a left side building setback variance from 14 ft to 3 ft for commercial addition and to

exceed maximum wall signage area allowed located at 2228 N. Charles Seivers Blvd. Applicant Curtis Acres request for second driveway entry located at 500 Vista Drive was also approved. Approval was given to applicant Steve Miller for a variance to exceed a 14 ft accessory height limitation to 16 ft located at 549 Cherokee Ave.

Clinton Regional Planning Commission Report –

Councilman Larry Gann reported the Regional Planning Commission met on December 6, 2010 and approved a final plat for applicant Steve Weaver for property located at Frank Diggs Drive and Sinking Springs Road. Plat was modified from 1.5 acres to 1 acre. Applicant Eddie Saah requested a final site plan for commercial addition located at 2228 N. Charles Seivers Blvd, zoned B-4 and was also approved.

In other business the board had a one hour training workshop for review of sign regulation amendments. Discussions were made on location, content and transition times for illuminated signs and for the City Council to grant a 90 day moratorium on permits for illuminated signs.

Clinton Utilities Board Report –

Councilman Charlie Lyons reported that CUB met on December 9, 2010 to approve pay vouchers of \$7,215,536.00 and after all bills are paid had a net of \$143,191.00. The water storage tank at Food Lion is now complete; Anderson County Water Authority will pay 100% of the cost. Fuel cost went down 1.03% and the Tax Equivalent was presented which will be discussed in the City Managers report. Also the 2011 Wellness Program is in place for the CUB employees.

Other Board and Committee Reports –

CITY MANAGER'S REPORT

GENERAL INFORMATION

- . City Offices will be closed Thursday, December 23rd and Friday, December 24th in observance of the Christmas Holidays.
- . City Offices will be closed Friday, December 31st in observance of the New Year's Day Holiday.
- . City Offices will be closed Monday, January 17, 2011 in observance of the Martin Luther King, Jr. Holiday.

CURRENT PROJECTS AND ACTIVITIES

1. Clinton City Schools – Revenue Funds

As has been previously discussed by the City Schools' staff, City staff, and City Council, there is a desire to change the way in which City Schools' revenues are disbursed by the City of Clinton. It has been a desire of the School system, and a directive of City Council, to pass the School revenues along to the school system as they are received, instead of holding the funding in city accounts and disbursing once per month at a pro-rated amount of the total budgeted appropriation. After considerable review and examination of school revenues, and a review of the current funding levels, it is apparent that a change in the disbursement method is appropriate. Based on this review and other determining factors, I would ***recommend that City Council approve a change in the accounting method for School Funds to a Cash Basis, effective January 1, 2011.*** I have included an analysis of school receipts and disbursements for the period July 1 – November 30, 2010 in your package for your review.

Motion was made by Councilman Rob Herrell to approve City Manager's request and second by Councilman Jim McBride. After a brief discussion regarding how the funds will be handled and made it clear that a wire transfer of state funds will be transferred to the schools once a week and the maintenance of effort money by check once a month. Questions were made in regards to Schools cash flow and Dr. Violette commented she felt this arrangement would work. Motion carried.

2. Codes Enforcement - Ordinance Revisions

The Codes Enforcement staff is currently working on a draft of an Ordinance revision that will give us more enforcement authority in the cleanup of both vacant and owner-occupied properties. We will have the City Attorney and MTAS review the draft of the proposed changes to ensure proper codification and compliance with State Law. We plan on presenting this Ordinance revision for First Reading at the January Council meeting.

Curtis Perez commented that this would allow the City to clean up vacant property quicker and will need additional funding in the future.

DEPARTMENTAL ACTIVITIES

A. ADMINISTRATION

1. Finance:

The accounting records for the Fiscal Year Ending June 30, 2010 have been brought up to date, and the Auditors have started their work on the July 1, 2009 – June 30, 2010 Fiscal Year Audit. The accounting records for the period July 1, 2010 forward are currently being brought up to date, and we anticipate having a current Finance Report available at the January 2011 City Council meeting.

Councilman Jerry Shattuck commented that in the October Council meeting the council passed an amended budget and asked if it had been completed and could the council get a copy.

Councilman E.T. Stamey asked if the auditors could attend the January meeting.

B. CODES ENFORCEMENT

1. The Codes Enforcement Department's monthly activity report for November is included in your council package for review.

C. FIRE DEPARTMENT

1. The Fire Department's monthly activity summary for November 2010 is included in your council package for review.

D. POLICE DEPARTMENT

1. The Police Department's monthly activity summary for November 2010 is included in your council package for review.

E. PUBLIC WORKS DEPARTMENT

1. The Public Works Department has completed routine repairs and annual maintenance to snow removal equipment.
2. Public Works crews remain busy with the 2nd round of leaf collections. The weather and our leaf vacuum equipment have cooperated fairly well and we have been able to remain on schedule. The 3rd and final round of leaf collections begins just after Christmas and continues through mid-January. Once we are finished and our leaf equipment is winterized and stored away, crews will begin our annual flood control maintenance by inspecting all drainage ways and clearing them of leaves, limbs, overgrowth, and debris. This project, along with a city-wide litter collection effort, will continue until the spring mowing season begins.

F. RECREATION DEPARTMENT

ORDINANCES AND RESOLUTIONS -

Motion was made to approve Resolution #679 CUB Tax Equivalents by Councilman Jim McBride and second by Councilman E.T. Stamey. Motion carried.

OLD BUSINESS –

NEW BUSINESS –

Mayor Burton requests that the January Council meeting be changed from January 24th to January 31st due to a conflict with his schedule. Councilman Jim McBride made the motion and was seconded by Councilman E.T. Stamey. Motion carried.

Councilman E.T. Stamey commented on the insurance contract and how City Council had never voted on the City's insurance contract. Councilman Jim McBride reiterated his conversation with MTAS and how this contract should be voted on by City Council. Councilman Jim McBride stated that he wants, "recorded in the minutes," that future City Council members vote on the City's Health Insurance Contracts.

Councilman Jim McBride made the motion for meeting to adjourn and was seconded by Councilman Charlie Lyons. Motion carried. The meeting adjourned at 2:18 pm.

Mayor Scott Burton

Regina Ridenour, City Recorder