

## **REGULAR CITY COUNCIL - MINUTES**

Mayor Scott Burton called the City Council meeting to order on December 16, 2016 at Clinton Community Center at 1:30pm. Councilman Larry Gann, Councilman Brian Hatmaker, Councilman Rob Herrell, Councilman Zach Farrar and Councilman E.T. Stamey were present. Councilman Jim McBride was absent.

### Guest and Staff present:

Ron Young	Roger Houck	Bill Riggs
Jack & MaryLou Winkler	Gail Cook	Lynn Murphy
Archie Brummitt	Gina Ridenour	Rick Scarbrough

Councilman Rob Herrell made a motion to approve the agenda and seconded by Councilman Zach Farrar. Motion carried.

Prayer was led by Councilman Larry Gann followed by the Pledge of Allegiance.

Councilman Zach Farrar made a motion to approve November 28, 2016 minutes, seconded by Councilman Brian Hatmaker. Motion carried.

### **RECOGNITION OF VISITORS AND CITIZENS**

Ron Young, 300 Delta Lane, recognized the Clinton Fire Department for their participation with the fires in Gatlinburg and the Recreation Department for the Christmas lights.

Jack and Mary Lou Winkler, Farragut, represented MADD of East Tennessee, and presented Officer Maxwell Smith with a proclamation recognizing him for his loyal service.

### **COMMUNICATIONS FROM THE MAYOR**

Mayor Burton recommended the following board appointments:

- Clinton Utilities Board, Councilman Jim McBride, term ending November 30, 2020. Councilman E.T. Stamey made a motion to approve and seconded by Councilman Rob Herrell. Motion carried.
- Clinton Regional Planning Commission, David McCune and Robert Manning term ending December 31, 2021. Councilman Larry Gann made the motion to approve and seconded by Councilman Rob Herrell. Motion carried.
- Community Action Commission, Lori Hutchins term ending December 31, 2017. Councilman Zach Farrar made the motion to approve and seconded by Councilman Brian Hatmaker. Motion carried.
- Clinton Recreational Advisory Board, Ed Rosenbaum, Gary Terry and Councilman E.T. Stamey term ending December 31, 2018. Councilman Rob Herrell made the motion to approve and seconded by Councilman Brian Hatmaker. Motion carried.
- Community Relations Committee, appoint Scott Vowell, Mollie Scarbrough and Barry Hutchins and reappoint Steve Combs, Roger Fletcher and Joe Roberts for a term ending December 31, 2018. Councilman Zach Farrar made the motion to approve and seconded by Councilman Brian Hatmaker. Motion carried.

- Elder Citizens Advisory Board, Councilman Jim McBride for a term ending November 30, 2020. Councilman Rob Harrell made the motion to approve and seconded by Councilman Zach Farrar. Motion carried.

Mayor Burton stated that he would have appointments for the Historic Zoning Commission at the next Council meeting.

Mayor Burton asked for nominations for the Vice Mayor position for a 2 year term. Councilman E.T. Stamey nominated Councilman Rob Herrell and was seconded by Councilman Zach Farrar. There were no other nominations, motion carried unanimously.

## **COMMITTEE REPORTS**

### **City School Board Report**

Ms. Kelly Johnson made complimentary remarks regarding the City of Clinton and stated that ORAU has donated their PR department to help create a professional brochure for the school system. She discussed the Clinton Chronicle newsletter stating they had featured a story about the SRO program highlighting many positive attributes and stated that it was a critical and influential program for the students.

### **Clinton Regional Planning Commission Report**

Councilman Larry Gann reported that the Board met December 5, 2016. Applicant Alex McGrew, Dagan Greene, John Powell request for final subdivision plan review for property located on Ridgeview Drive was approved.

Applicant Vestel Brummett's request for B-2 site plan review for property located on Main Street was approved.

### **Board of Zoning Appeals**

Councilman Gann reported that the Board of Zoning Appeals met December 5, 2016. Applicant Gary Lynn Harness variance request for front setback to 20 ft. for property located at 204 Marshall Street was approved.

### **Clinton Utilities Board Report**

Councilman Jim McBride presented the CUB report.

## **CITY MANAGER'S REPORT**

City Manager Houck reported that staff had recently observed some settling and separation of the exterior walls on the southern end of the Green McAdoo Cultural Center. The settling is evident on the front and rear walls, as well as in the basement area of the building. Based on these observations, City staff consulted Studio 4 Design who retained the services of a Structural Engineer to inspect the building, provided an analysis of the damages and a plan for repairs. The results of the Structural Engineer's inspection indicate some foundation and building movement which was linked to this year's severe drought conditions. Full repairs will involve stabilizing and raising the existing foundation in the damaged areas and then repairing the exterior walls where necessary. A copy of the Structural Engineer's report, analysis, and repair recommendations were in council's packet for review. City Manager Houck stated that the city had filed a claim with the Insurance carrier for the CC December 16, 2016

repairs of the building as recommended by the Structural Engineer and will provide council with all updates.

City Manager Houck reported that the Federal Highway Administration (FHWA) and Tennessee Department of Transportation (TDOT) require communities with 50 or more employees to have an ADA (Americans with Disabilities Act) Transition Plan, an ADA Coordinator and develop an ADA Policy and Grievance procedure. The ADA Transition Plan must be completed and certified to the TDOT and FHWA by December 2019, in order to maintain eligibility for the receipt of Federal Highway funds. In accordance with these requirements, staff has developed an ADA Title II Policy Statement and an ADA Title II Grievance Procedure and request approval of the ADA Policy Statement and ADA Grievance Procedure in order to be compliant with the FHWA and TDOT guidelines. Councilman Rob Herrell made a motion to approve and seconded by Councilman Larry Gann. Motion carried.

City Manager Houck continued his report stating that after evaluation of the current needs of the Police Department, staff has determined a need to reallocate some previously approved funds in this year's capital expenditure plan to allow the purchase of needed data processing equipment & technology. This reallocation of specific funds, are in five line items, for a total of \$90,000.00 and is within the total allocation previously approved for the department for the current fiscal year. He requested Council's approval of this revision to the General Government and Police Department's Capital Projects Plan; to be implemented as funds are available. City Manager Houck stated that he would bring individual purchases/projects to Council for review and approval as necessary. Councilman E.T. Stamey made the motion to approve and seconded by Councilman Rob Herrell. Motion carried.

Gail Cook presented the financial report and stated she submitted the first round of audit reports to the auditors and expecting the edits on Monday. Stating she plans on submitting that report to GFOA for their award in financial reporting by December 31<sup>st</sup>.

City Manager Houck stated that the Police Department is in the process of replacing laptop computers currently being used by patrol officers with a more durable and portable "tablet type" computer. These computers will be used by officers in the field to draft reports, access other information and eventually used for "Computer Aided Dispatch" calls, call history and location information, records management and searches, as well as ticket/citation issuance. This purchase is part of an overall project to update the Department's technology to improve reporting capabilities and allow officers to spend more time on the streets, rather than the office to do paperwork. Based on the needs stated, City Manager Houck requested authorization to purchase twenty-one (21) Panasonic Toughbook Computers from Insight Public Sector, for a total amount of \$61,110.00. The purchase pricing is in accordance with Insight's "U.S. Communities IT Products and Services" Contract #4400006644. The purchase will be funded from the Police Department's Capital Projects Fund. Councilman Zach Farrar made a motion to approve and seconded by Councilman Rob Herrell. Motion carried.

Continuing, City Manager Houck stated that the Police Department is also requesting to purchase a Records Management System to coordinate data management between the E-911 Dispatch Center, Records Office, Court Clerk and individual officers and system users. This system, when fully implemented, will streamline the Police Department's records and reporting systems, allow for digital records storage and coordinate use and records management between all system users. The Records Management System will also interface between the Police Department and the Computer Aided Dispatch System to be implemented in the E-911 Dispatch Center. City Manager Houck requested authorization to purchase Records Management System (including hardware, software, licensing and training), from Tyler Technologies, for a total amount not to exceed \$105,000.00. The  
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purchase pricing is in accordance with Tyler's NJPA Contract #110515-TTI. This purchase will be funded from the Police Department's Capital Project fund. Councilman Larry Gann made the motion to approve and seconded by Councilman Rob Herrell. Motion carried.

### **ORDINANCES AND RESOLUTIONS**

None.

### **OLD BUSINESS**

Mayor Burton request that Curtis and Phil come to the January City Council meeting.

Councilman Rob Herrell asked about updates with Magnet Mills. City Manager Houck stated that the RFPs would be ready to send out in January and we would allow about 4 weeks for responses. The City and Council should be ready to make a decision on the Contractor at the February Council meeting.

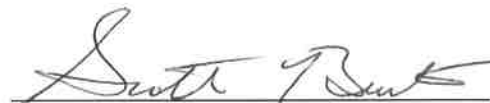
### **NEW BUSINESS**

Mayor Burton discussed having terms on the City Attorney and City Judge contracts. Stating that these appointments should be like any other appointments which are made and should have a set term. After some discussion, Mayor Burton request city staff to investigate this matter and continue this discussion at the next council meeting.

Mayor Burton discussed the Glen Alpine Convenience Center and sending a letter from City Council to County Commission requesting them to continue to explore all alternative options for relocating the convenient center outside the City's growth boundary and to remind them of their contractual obligations. Councilman Zach Farrar made the motion to approve sending the letter and seconded by Councilman E.T. Stamey. Motion carried with five members voting yea, and one nay vote by Councilman Rob Herrell.

Councilman Rob Herrell made a motion to adjourn.

Meeting adjourned at 2:20 pm.



Mayor Scott Burton



Regina Ridenour, City Recorder