

# Clinton Parks and Recreation's Summer of Fun Guidelines and Information

## **General Purpose:**

Clinton Parks and Recreation's Summer of Fun strives to provide a quality day camp environment for campers. Campers are able to experience a well-rounded program that offers a variety of activities including crafts, games, swimming, field trips and other creative means of expression and recreation.

## **Camp Structure:**

Camp offers ten 1-week sessions that run from 8:30 a.m. until 4:30 p.m., Monday through Friday. Pre camp drop off is available starting at 7:30 a.m. each day and post camp pick up is available until 5:30 p.m. each day. **Camp is for children who have finished kindergarten and are 6 years of age thru children who have finished the sixth grade and not yet started seventh grade.** The ratio of staff to children is 1:10 or less. Activities include recreational games, swimming, field trips, crafts and other creative outlets.

## **Fees and Payment Policy:**

Fees are \$70/week/child for Clinton residents and \$80/week/child for non-Clinton residents. This year there will be a registration fee of \$40 for each participant, which will be due when the registration form(s) is turned in to hold a spot or spots. The registration fee will be in turn used to help relieve you of the bus costs on our field trips. Weekly camp fees are due the Monday of each camp week registered, except for the first week, which will be due on the prior Wednesday. If payment is not received by the due date, your child's or children's space(s) will be forfeited.

**\*No refunds will be given if child participates one day of any given week during the ten weeks of Summer Camp.**

Field trip fees are additional to camp fees and vary based on the destination of the trip. Field trip fees are due on the day of the trip, usually Tuesday of each week. We may visit the Ritz Theatre on Thursdays, if movie is suitable for our campers; the fee for this will be \$5 or \$7 and will include movie, small drink, and small popcorn.

## **Staff:**

Summer of Fun staff come from a variety of backgrounds with each one being selected based upon their interpersonal skills, as well as their experience with children. Some of the staff will be Lifeguard and CPR certified.

## **Supervision:**

All campers will be under the direct supervision of counselors at all times. Only a parent/guardian or an individual that has prior written permission may check out campers. Individuals having parental permission to pick up a child will be asked to show picture identification at the time of pick-up. We reserve the right to ask for photo identification for individuals, including parents, picking up children.

## **Drop-Off and Pick-Up:**

**Children are to be checked-in each morning in the Great Room, which is on the backside of the community center (double glass doors), unless otherwise indicated, and staff personnel will be waiting to greet you.** Pick up and **signing out** of your child on Tuesday and Thursday will be at the Community Center, and on Monday, Wednesday, and Friday it will be at the outdoor pool, weather permitting. **Please park your car to drop off or pick up your child.** If **any** person other than the parent/guardian of a child is to pick them up, staff must have been informed no later than the morning of the day they are to be picked up, along with a dated, signed and written note listing the individual to pick up camper. We reserve the right to ask for photo identification for individuals picking up children. **The campers must be dropped off no earlier than 7:30 a.m. and picked up no later than 5:30 p.m. each day.**

## **Breakfast, Lunch and Snacks:**

**Campers will be responsible for breakfast before they arrive at camp and a lunch for camp unless told of other arrangements.** Snacks can be brought from home or purchased at the vending machines in the Community Center during the week and at the outdoor pool on Mondays, Wednesdays, and Fridays. *There is a refrigerator to store items.*

## **Clothing and Personal Items:**

Comfortable clothing, **tennis shoes and socks**, should be worn each day. All personal items should be marked with the camper's name. Children are responsible for items brought to camp, Clinton Parks and Recreation is not responsible for lost or damaged personal items. Children should bring swim suit, towel and sunscreen every Monday, Wednesday and Friday. Children should not bring water guns or any type of hand-held video game, unless given permission by the Program Coordinator. Additional personal items may be sent home, not to return, if deemed as unsafe or disruptive.

**Sunscreen:**

Due to the fact that some of our daily events will take place outside we ask that you apply sunscreen to your child *each morning* prior to bringing them to camp. On pool days, send additional sunscreen with your child and counselors will assist campers in applying sunscreen prior to entering pool. We are not responsible for sun burns.

**Swimming:**

**Campers will go to the pool on Mondays, Wednesdays & Fridays each week. Campers are to bring their bathing suits and a towel on these designated days. Please send Sunscreen with your child.** Bathing suits, sunscreen and towels should be clearly labeled with your child's name. Please have your child prepared for pool time. It is unfair to have children sitting on the side while the other campers are in the pool. Children will be required to pass a swim test to enter deep area of pool. **Bikinis are not allowed, but tankinis are permitted. Children must follow all pool rules.**

**Weather and Swimming**

If on outdoor pool day (Mondays, Wednesday, and Fridays) there is inclement weather, you can call 457-0642 or 259-1165 to verify the pick-up location of campers, either the outdoor pool or the Community Center.

**Field Trips and Session Schedules:**

Field trips are usually scheduled on Tuesdays during Summer of Fun. **Parent(s)/Guardian(s) will be required to purchase a camp T-shirt(\$10), and campers will be required to wear them on field trips.** Parents are welcome to participate on field trips at any time but are requested to notify the Program Director beforehand and will be responsible for adult admission to field trip attractions and possibly their transportation.

**Absence:**

If your child is going to be absent from camp for the day, please call the Parks and Recreation Department at 259-1165 or bring a note the day before.

**Medications:**

**Any medication to be administered must be in a Prescription labeled bottle and have a physician-signed note stating the type of medication, frequency of dosage and amount to be given. No exceptions will be accepted to this rule. It is in the best interest of your child to have any medication properly administered.**

**Emergency Calls:**

*In emergency situations only,* you can call the community center, 457-0642 or 259-1165 and speak with the Program Coordinator; campers will not be allowed to use the phone during camp.

**Concerns:**

Any concerns or comments should be addressed with the Program Coordinator.

**Discipline:**

Discipline problems will not be tolerated. We strive to provide an atmosphere that is conducive to safety and appropriate behavior while attending Summer of Fun. Maintaining proper conduct while in the program is the joint responsibility of the child, parents, and Day Camp staff. The nature or severity of the discipline procedure is explained below and the Program Coordinator handles all discipline matters that warrant more than 10 minutes of time out. Please make sure you go over the following with your child/children before camp begins:

- Proper behavior will be expected at all times.
- We treat others as we would like to be treated, with kindness and courtesy.
- We communicate with words and do not hit each other.
- We do not use inappropriate language or gestures.
- We eat only at designated time.
- We clean up after ourselves.
- We take turns.
- We respect and listen to our camp counselors.
- We put things back where we found them.
- We do not throw rocks or any other debris outside.
- Do not abuse the rights or property of others.
- Campers are not allowed in the equipment room.
- Campers must return any play equipment he/she uses.
- We keep each other's safety in mind at all times.
- If we have a problem we inform our counselor and do not take matters into our own hands.

All discipline matters that warrant more than 10 minutes of time out will be documented. We reserve the right to suspend a camper from the program due to inappropriate behavior that is excessive or unacceptable. The Program Coordinator will inform parent(s)/guardian(s) of inappropriate behavior. If a camper is suspended from the Camp a refund will not be issued.