

CITY OF CLINTON
APPLICATION FOR BEER PERMIT
Information and Checklist

This application must be completely filled out before it is turned in with permit application fees (non-refundable) and the requirements listed. By making this application, the applicant assumes personal responsibility for all information provided. It is the applicant's responsibility to see that the application is complete and correct. The Beer Board can deny an application for any incorrect, inaccurate or false information provided; at the least, the Board may delay action on any application for any information it finds unacceptable. Copies of licenses and documents must be submitted with the completed beer permit application to the City of Clinton, 100 N. Bowling Street. Please contact the City Recorder at (865) 457-0424 with any questions about the application process. Each application must be signed and notarized. **After application and payment are received, all owners and managers must go to the Clinton Police Department for backgrounds checks - the Beer Board will not consider applications without backgrounds checks on all applicants.** The owner shall list the local manager(s) responsible for operations. Any change in management **MUST** be reported and a manager application submitted to the City Recorder. A new manager is subject to a background check and applicable fee. Any applicant may not have been convicted of any crime involving moral turpitude or violation of any alcoholic beverage law within the ten (10) years prior to application. Effective July 1, 2015, all beer permit applications must be a U.S. citizen or a permanent/lawful resident (T.C.A. § 57-5-103(a)).

A permit is valid only for the business of the owner named in the permit at the named location. Permits are issued to the owner of the business, whether a person, firm, corporation, LLC, etc. A beer permit is **NOT** transferrable from owner to owner or location to location. A permit is for a single location only and is valid for all decks, patios, and other outdoor services areas that are contiguous to the exterior of the building in which the business is located. On-premise permits require establishments to be a minimum distance of five hundred (500) feet from any church, school, public park, or public playground, measured center of the nearest entrance to the structure or facility to the center of the main entrance of the potential permittee. **The applicant MUST provide this information in the application document and is accountable for providing complete and accurate information.** Beer permit approval is restricted to sites in compliance with current City of Clinton building codes.

The City will place a public notice in a local newspaper. This notice will run one (1) time at least ten (10) days prior to the Beer Board meeting. State law requires a one hundred dollar (\$100) annual privilege tax which is due each January. New permittees will pay a prorated annual tax. A permit holder **MUST** surrender the beer permit to the City Recorder within fifteen (15) days of termination of the business, change in ownership, relocation of the business, or change in business name. A change in corporate owner occurs when at least fifty percent (50%) of the stock of the corporation is transferred to a new owner.

The City Beer Board meets on an as-needed basis. The following items must be completed and copies provided (if applicable) before the meeting to ensure consideration of the application. **Remember, the completed application must be submitted to the City of Clinton by the first day of the month in order to appear on that month's agenda.**

- New application completed and submitted to City Recorder
Agenda Date (Beer Board Meeting): _____ @ _____ pm Clinton City Hall Council Room
Owner or Manager MUST be present at meeting for consideration of permit.
- Permit application fee paid (**all fees are non-refundable**) \$250.00
- Backgrounds check(s) – Clinton Police Department
Beer Board WILL NOT consider applications without checks on ALL applicants.
- Publication fee paid \$25.00
- Current City Business License
- Copy of Corporate Charter, LLC, etc. (if applicable)

CITY OF CLINTON APPLICATION FOR BEER PERMIT

It is the applicant's responsibility to provide complete and accurate information. The Beer Board could delay action on the application if ANY information is incomplete or inaccurate.

I/we hereby make application for a permit to sell, store, or distribute beer or other beverages authorized to be sold, stored or distributed under the provisions of the City of Clinton alcoholic beverages ordinance Chapter 8 and base my application upon the answers to the following questions:

1. Reason for Application: New Business New Ownership Name Change Other _____
2. Name of Business Owner(s): _____
3. Is Owner a : Corporation General or Limited Partnership LLC Sole Proprietorship
 Other _____
4. Under what name will the business operate: _____
5. Business Address: _____
Phone: _____
6. Property Owner's Name: _____ Phone: _____
7. Type of business you will operate: _____
8. List names of ALL general partners and owners and designate percentage of ownership. (Use additional paper if necessary). Each person owning 5% or more of the business must complete an owner/manager application and submit to a City of Clinton Police Department background check. If ownership is a corporation, please indicate whether the corporation is privately held or publicly traded. If privately held, each person owning 5% or more of the corporation must complete an owner/manager application and submit to a City of Clinton Police Department background check.

9. List the name(s) of managers or others on-site responsible for operations. Any change in management MUST be reported to the City Recorder IMMEDIATELY. A new manager is subject to a background check and applicable fees. Each individual listed must complete an owner/manager application and submit to a City of Clinton Police Department background check.

10. What is the name and address of the church, school, public park, and public playground nearest your business? Complete ALL lines. This MUST be completed – NO EXCEPTIONS.
Church: _____
School: _____
Public Park: _____
Public Playground: _____
11. List machines currently in use or planned for use on premises and owner of machines (cigarette, pinball, etc.):

12. Type of permit requested:
 On Premise Off Premise Onn and Off Premise Manufacturer or Distributor

**CITY OF CLINTON
BEER PERMIT APPLICATION AFFIDAVIT**

1. I/we _____ hereby solemnly swear or affirm that each statement in this application is true and correct and understand that if any statement contained herein is false, the permit issued is automatically forfeited and voided. Furthermore, that in the event of forfeiture I/we shall not be eligible to receive another permit for a period of ten (10) years pursuant to Tennessee Code Annotated § 57-5-105(d).
2. I/we understand that all applicants are charged with the responsibility of knowing the local and state beer laws. I/we are aware that the penalty for violating state or local beer laws can include revocation or suspension of the permit and/or the imposition of civil penalties up to two thousand five hundred dollars (\$2,500) per offense.
3. I/we understand that if the business allows illegal gambling on the premises that the beer permit will be subject to revocation.
4. I/we understand that by submitting this application, a background investigation shall be conducted on the applicant(s) and on all on-site managers who will be selling beer at the permitted establishment. It is further understood that any and all documents related to that investigation shall become public record open for public inspection and reproduction pursuant to Tennessee Code Annotated § 10-7-503.
5. I/we understand that a requirement of maintaining good status standing with the City of Clinton Beer Board is that I/we must notify the City of Clinton Recorder each time there is a change in the on-site manager responsible for selling beer.
6. I/we hereby release, absolve, and hold harmless the City of Clinton, the City of Clinton Beer Board, the Clinton Police Department, its employees, agents and representatives from any and all liability of whatever type for any damages, causes of actions, personal property injuries which may result as a consequence of my application for a beer permit, background investigation, release of documents or any other matters related to my application. I/we hereby waive all possible liability of the City of Clinton, City of Clinton Beer Board, Clinton Police Department, its employees, agents and representatives as stated above.
7. I/we agree that the hiring of an employee who has been convicted with the past ten (10) years of any law relating to the sale, possession, manufacture or transportation of intoxicating beverages, including beer, as defined by City of Clinton Code Section 8-208(2) or the hiring of an employee who has been convicted of any felony or crime involving moral turpitude within the past ten (10) years will be cause for possible revocation of the beer permit.
8. I/we understand if any information given in the application subsequently changes, I/we will immediately notify the City of Clinton Beer Board c/o City Recorder.
9. I/we understand that if the business closes down, relocates, or there is ANY change in the ownership of the business, the permit will be surrendered to the City Recorder within fifteen (15) days of said change for appropriate action.
10. I/we assume full responsibility for the permit and will be accountable for full compliance with the laws of the City of Clinton and the State of Tennessee in the sale of beer.
11. I/we have read the foregoing release. I/we fully understand its provisions, and voluntarily consent to abide by its requirements.
12. I/we acknowledge and understand that the fees paid for the beer permit application process are non-refundable.
13. The undersigned is the applicant or the bona fide and qualified agent/representative of the corporate applicant.
14. I/we are a citizen or lawful resident of the United States.

Applicant Signature or Agent/Representative

Date: _____

Co-Applicant Signature

Date: _____

Co-Applicant Signature

Date: _____

Sworn to and subscribed before me this _____ day of _____, 20____.

Notary Public: _____

My Commission Expires: _____

