

CITY OF CLINTON
APPLICATION FOR SPECIAL EVENT BEER PERMIT
Information and Checklist

This application must be completely filled out before it is turned in with permit application fees (non-refundable) and the requirements listed. By making this application, the applicant assumes personal responsibility for all information provided. It is the applicant's responsibility to see that the application is complete and correct. The Beer Board can deny an application for any incorrect, inaccurate or false information provided; at the least, the Board may delay action on any application for any information it finds unacceptable. Copies of licenses and documents must be submitted with the completed beer permit application to the City of Clinton, 100 N. Bowling Street. Please contact the City Recorder at (865) 457-0424 with any questions about the application process. Each application must be signed and notarized. **After application and payment are received, all owners and managers must go to the Clinton Police Department for backgrounds checks – the Beer Board will not consider applications without backgrounds checks on all applicants.** Any applicant may not have been convicted of any crime involving moral turpitude or violation of any alcoholic beverage law within the ten (10) years prior to application.

To be issued a special event beer permit, the following conditions must be met:

1. Special event beer permits to bona fide charitable, nonprofit or political organizations engaged in a city-sanctioned and/or sponsored festival, celebration, or event shall be limited to two (2) events per organization within a calendar year.
2. For purposes of this permit, bona fide charitable or nonprofit organization means any corporation or legal entity which has been recognized as exempt from federal taxes under section 501c of the Internal Revenue Code. Bona fide political organization means any political campaign committee as defined in T.C.A. §2-13-101.
3. The special event permit shall not be issued for longer than one (1) seventy-two (72) hour period, subject to limitations on the hours of sale or consumption which are Monday through Saturday 8:0 am to 11:00 pm and Sunday 12:00 noon to 11:00 pm.
4. Any signs or other displays promoting the sale of beer must be within the enclosed and/or fenced area restricted for sale or consumption.
5. The fee for each special event permit shall be two hundred fifty dollars (\$250.00).
6. Special event beer permit applications must be submitted sixty (60) days prior to the start of the event for which a permit is requested.

The City Beer Board meets on an as-needed basis. The following items must be completed and copies provided (if applicable) sixty days (60) days prior to the event to ensure consideration of the application.

- New application completed and submitted to City Recorder
Agenda Date (Beer Board Meeting): _____ @ _____ pm Clinton City Hall Council Room
Applicant or Event Manager MUST be present at meeting for consideration of permit.
- Permit application fee paid (**all fees are non-refundable**) \$250.00
- Records check(s) – Clinton Police Department:
Beer Board WILL NOT consider applications without checks on ALL applicants.
- Publication fee paid \$25.00
- Copy of IRS designation letter
- Special event approval by City Manager
- Liability insurance certificate with City of Clinton named as co-insured
- Plans for security and policing the area(s) where beer is to be sold or consumed (area must be enclosed and/or fenced)
- Written statement of approval from landowner if location of event is not owned by applicant

It is the applicant's responsibility to provide complete and accurate information. The Beer Board could delay action on the application if ANY information is incomplete or inaccurate.

I/we hereby make application for a permit to sell, store, or distribute beer or other beverages authorized to be sold, stored or distributed under the provisions of the City of Clinton alcoholic beverages ordinance Chapter 8 and base my application upon the answers to the following questions:

1. Applicant is a: 501c Charitable Organization Political Organization defined in T.C.A. §2-13-101
 Governmental Organization
2. Name of Applicant: _____
3. Applicant Address: _____ Phone: _____
4. Name of Special Event: _____
5. Date(s) of Event: _____ Purpose of Event: _____
6. Location of Event: _____
7. Event Manager Name: _____
8. Event Manager Address: _____ Phone: _____

**CITY OF CLINTON
SPECIAL EVENT BEER PERMIT
Application Affidavit**

1. I/we _____ hereby solemnly swear or affirm that each statement in this application is true and correct and understand that if any statement contained herein is false, the permit issued is automatically forfeited and voided. Furthermore, that in the event of forfeiture I/we shall not be eligible to receive another permit for a period of ten (10) years pursuant to Tennessee Code Annotated § 57-5-105(d).
2. I/we understand that all applicants are charged with the responsibility of knowing the local and state beer laws. I/we are aware that the penalty for violating state or local beer laws can include revocation or suspension of the permit and/or the imposition of civil penalties up to two thousand five hundred dollars (\$2,500) per offense.
3. I/we understand that if the organization allows illegal gambling at the event that the beer permit will be subject to revocation.
4. I/we understand that by submitting this application, a background investigation shall be conducted on the Event Manager(s). It is further understood that any and all documents related to that investigation shall become public record open for public inspection and reproduction pursuant to Tennessee Code Annotated § 10-7-503.
5. I/we hereby release, absolve, and hold harmless the City of Clinton, the City of Clinton Beer Board, the Clinton Police Department, its employees, agents and representatives from any and all liability of whatever type for any damages, causes of actions, personal property injuries which may result as a consequence of my application for a special event beer permit, background investigation, release of documents or any other matters related to my application. I/we hereby waive all possible liability of the City of Clinton, City of Clinton Beer Board, Clinton Police Department, its employees, agents and representatives as stated above.
6. I/we agree that the hiring of any server who has been convicted with the past ten (10) years of any law relating to the sale, possession, manufacture or transportation of intoxicating beverages, including beer, as defined by City of Clinton Code Section 8-208(2) or the hiring of any server who has been convicted of any felony or crime involving moral turpitude within the past ten (10) years will be cause for possible revocation of the special event beer permit.
7. I/we understand if any information given in the application subsequently changes, I/we will immediately notify the City of Clinton Beer Board c/o City Recorder.
8. I/we assume full responsibility for the permit and will be accountable for full compliance with the laws of the City of Clinton and the State of Tennessee in the sale of beer.
9. I/we have read the foregoing release. I fully understand its provisions, and voluntarily consent to abide by its requirements.
10. I/we acknowledge and understand that the fees paid for the special event beer permit application process are non-refundable.
11. I/we am a citizen or lawful resident of the United States.

Applicant Signature

Date: _____

| |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Sworn to and subscribed before me this _____ day of _____, 20_____.</p> <p>Notary Public: _____</p> <p>My Commission Expires: _____</p> |
|--------------------------------------------------------------------------------------------------------------------------------------------|

CITY OF CLINTON
SPECIAL EVENT BEER PERMIT APPLICATION
Event Manager Application

1. Name _____
2. Home Address _____
3. Home Phone _____ Cellular Phone _____ Date of Birth _____
4. Driver's License No. _____ State _____ Social Security No. _____
5. Organization Name _____
6. Organization Address _____ Organization Phone _____
7. Have you ever been convicted of any violation of liquor and/or beer laws, felonies, or any crime involving moral turpitude, within the last ten (10) years, or do you have any charges currently pending? Yes No
If yes, give particulars of each charge, including city, county, state – also include the court and court date (attach separate sheet).
8. Have you ever had a beer permit revoked, suspended, or denied? Yes No
If yes, explain: _____
9. Have you even been convicted of any misdemeanors (Speeding, DUI, Simple assault, etc.) within the last ten (10) years or have any charges currently pending? Yes No
If yes, give particulars of each charge, including city, county, state – also include the court and court date (attach separate sheet).
10. Do you understand both the state laws and the local laws regulating the sale and distribution of beer in the City of Clinton? Yes No
11. Do you understand that allowing illegal gambling at the event will subject the permit to revocation? Yes No
-

AFFIDAVIT

I hereby solemnly swear or affirm that each statement in this application is true and correct and agree that if my statement is false, the permit issued may be revoked by the Beer Board, upon notice and hearing, and that the burden is on the permittee to prove the correctness of all the statements in this application.

I understand that this application is subject to the Tennessee Public Records Act and shall be open for inspection and reproduction by any citizen. Tennessee Code Annotated §10-7-503.

I, _____, understand that by submitting this application, a background investigation shall be conducted and any and all documents related to my investigation shall become public records.

I, _____, hereby release, absolve and hold harmless, the City of Clinton, the City of Clinton Beer Board, the Clinton Police Department, its employees, agents and representatives, from any and all liability of whatever type for any damages, causes of actions, personal or property injuries which may result as a consequence of my application for a special event beer permit, background investigation, release of documents or any other matters related to employees, agents, and representatives as stated above.

I, _____, am a citizen and/or lawful resident of the United States.

I have read and understand the foregoing release and understand its provisions and voluntarily consent to abide by its requirements.

Signature of Applicant Date: _____

| |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Sworn to and subscribed before me this _____ day of _____, 20_____.</p> <p>Notary Public: _____</p> <p>My Commission Expires: _____</p> |
|--------------------------------------------------------------------------------------------------------------------------------------------|

